

GUIDELINES OF THE CAPE-ATLANTIC AREA
ACTIVITIES AND ENTERTAINMENT COMMITTEE

PURPOSE:

- A. To carry the message of recovery through activities and entertainment events which promote unity and fellowship.
- B. This is a service committee which is at all times responsible to the home groups of the CAASC.
- C. The purpose of the A&E subcommittee is not to raise funds but rather use its budget to cover the costs of the activity or entertainment so all may participate without regard to cost.

FUNCTION:

- A. To plan activities and various other entertainment to be held within the Cape-Atlantic Area throughout the year.
- B. To assist the groups in the Cape-Atlantic Area with Home Group functions when requested to do so and whenever possible.

MEMBERSHIP: Any NA member within the Cape-Atlantic Area with the willingness to serve and the desire to be part of is eligible to be a member of the A&E Committee.

TRUSTED SERVANTS: All terms are for one year.

- A. Chairperson:
 - 1. Two (2) years continuous clean time and the willingness and ability to serve for one year.
 - 2. Working knowledge of the Twelve Steps and Traditions of NA.
 - 3. Chairs the committee meetings and oversees all committee activities.
 - 4. Attends all scheduled sessions of the CAASC and submits report regarding A&E activities.
- B. Vice-Chairperson:
 - 1. One (1) year continuous clean time and the willingness and ability to serve for one year.
 - 2. Working knowledge of the Twelve Steps and Traditions of NA.
 - 3. Assists the Chair with overseeing the committee's activities.
 - 4. Performs all the duties of the Chairperson in the absence of the Chairperson.
 - 5. Assumes the position of Chair upon completion of the existing Chair's term and election by the GSR's within the CAASC.
- C. Secretary:
 - 1. Ninety (90) days clean and the willingness and ability to serve for one year.
 - 2. To keep an accurate account of A&E Committee meetings.

VOTING PROCEDURE:

- A. Any NA member attending their second consecutive A&E meeting may vote.
- B. Chairperson votes in a tie or calls for further discussion.
- C. Simple majority decides the vote. Abstentions are a non-vote, neither yes nor no.

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Cape-Atlantic Area A&E Committee

FINANCES: \$1000.00

- A. The A&E subcommittee has a yearly budget from the Cape-Atlantic Area Service Conference of \$1000.00
- B. Financial assistance to Home Groups should be based on need, on a case by case basis, approved by the voting GSR's at Area Service and shall not exceed \$250.00 per event.

MISCELLANEOUS:

- A. A&E has traditionally tried to schedule events such as dances, dinners or other activities around holidays which can be particularly difficult for recovering addicts.
- B. A&E traditionally does not charge a fee for participation in its activities or events in order to allow all to participate.